

## Guide to Module 5

### Overview

We have all discussed our use of various collaborative tools thus far this semester. Depending on how many courses you have taken in your program you may have used Blackboard in addition to Sakai. Several students have indicated that they have used resources outside of Sakai to collaborate. How do you decide which resources you will use? Who makes that decision? Does everyone in your group know how to use the resource you choose?

In this module we are going to look at the platforms utilized by Mizzou as well as outside applications that you have used in the past. In this process, it is hoped that you will learn something new about an application that you have or have not used in the past. More importantly, you will be developing a resource for future students in the SISLT.

This activity has five tasks to complete over eight days. There are no required outside readings, however you will need to find your own resources as necessary to complete the module.

The learning objectives of the module are:

- Evaluate a learning platform (Sakai and/or Blackboard) that you have used in this program, citing features, strengths and weaknesses.
- Analyze two tools outside of those that you have previously used for collaboration (synchronous or asynchronous) identifying their features, strengths, and weaknesses.
- Create a brief user's guide/tutorial for a tool/application that the team believes supports collaborative learning most effectively.

Task	Due Date
Module 5.1 Begin Module	Saturday July 13th
Module 5.2 Post your use of collaborative tools to DB	Sunday July 14th
Module 5.3 Post a comparison table to Resources	Tuesday July 16th
Module 5.4 Post a tutorial for a tool to Resources. One team member posts rationale to DB	Friday July 19th
Module 5.5 Post personal reflection to DB	Saturday July 20th

## **Mod 5.1**

Read the module overview. Begin thinking about collaborative tools you have used for learning in the past, reflecting on their value to your situation. You may want to review the following resources from Mizzou:

Blackboard Demo

<http://online.missouri.edu/prepare/demo.aspx>

Sakai Tutorial

[http://zone.missouri.edu/guides/Beginner's Guide to Sakai.pdf](http://zone.missouri.edu/guides/Beginner's_Guide_to_Sakai.pdf)

## **Mod 5.2**

Even if only in this class, we have all used Sakai as a learning platform and collaborative tool. Perhaps you have also had experience with Blackboard. For this module please explain your use of each of these platforms, giving examples of how you used them. Explain the features you used in each of them. Describe why you used that application. Was it required for the course? Did your team decide collectively?

Secondly, describe two outside third party applications you have used for collaboration (i.e. Skype, Facetime, Google Drive, Skydrive, etc). Give detailed examples of what features were used, not simply stating for instance "we used Google docs." Did you use chat, audio, screen sharing, real time editing, file revision, etc? How did your team decide which applications would be used? Did everyone in the group know how to use the features of the application? Did you use something that you have not used before? Are there other features you could have used or would like to try in the future?

Post your responses to the Module 5 Discussion Board thread titled Mod 5.2. Feel free to use the Discussion Board Questions thread to ask questions about the module too. You may also use the Team thread of the Discussion Board to collaborate with your teammates.

## **Mod 5.3**

For this module you will begin working with your teammates. After reviewing all of the applications that have been described in Mod 5.2 your team will develop a table identifying the features, strengths and weaknesses of each of the applications. The number of applications in your table will depend upon those identified by all members of your team. Minimally you will have Sakai in your table. You may also have Blackboard if at least one of you have used that platform. Include all of the outside third party tools that have been used by team members. You may decide as a team how you prepare this table, but it must be presented as a single table with all of the applications reviewed.

Post your table to your team resources folder in Sakai by indicated due date. Title your table Team#+Comparison Table.

#### **Mod 5.4**

After reviewing the features, strengths and weaknesses, your team needs to choose one tool/application that you believe supports collaborative learning, but could use a student tutorial to maximize the use of that tool/application. Your task is to create a tutorial for the tool/application that can be used by future SISLT students. Explain what a student would need to know to get started with the application. Also include some of the important features and any troubleshooting information that you think would be helpful. You may choose the format to create your tutorial. For example it could be a document, spreadsheet, PDF, audio, video, screen shots, whatever you think would be most effective. Post your tutorial or a link for it to the resources folder by the indicated date. Title your tutorial:Team#+Tutorial for+name of tool/application. So if you are team 7 and you created a tutorial for Blackboard your title would be: Team7 Tutorial for Blackboard. Also, someone from your team should post a short explanation of your rationale for why you chose the tool for which you created the tutorial. Post this to the team Discussion Board Mod 5.4.

#### **Mod 5.5**

Once you have completed the previous modules, return to the discussion board and post your reflection about the lesson. Answer the following questions:

1. How well did your team work together?
2. What tools/applications did your team use to collaborate? Synchronous? Asynchronous?
3. Did you learn any new tools/applications in the process? Or did you learn any new features of a tool/application that you have used in the past?
4. Do you think tutorials such as you created should be available to all students in SISLT?

Post your answers to the Discussion Board Mod 5.5 by the indicated date.