

EDUCATION

M.Ed. Educational Technology, University of Missouri-Columbia, 05/2008. 3.85 GPA

Currently pursuing an additional graduate degree focused on the study of:

- Designing learning environments, including systems for: direct instruction, constructivist learning, collaborative work, and performance support.
- Designing learning system applications and components of applications.

M.S. Human Resource Management, Lindenwood University, 03/2006. 3.75 GPA

This degree encompasses years of study on how to manage the human resources of an organization, including employee: selection, hiring, training, retention, compensation, leadership, benefits, and multi-faceted aspects of employment law.

Series 7 Licensed, 11/2003.

B.A. Corporate Communication, Lindenwood University, 05/1999. 3.74 GPA

TECHNICAL SKILLS

- MS Office Suite 03
 - Adobe Captivate 2.0
 - Articulate Presenter 5.2 / Engage / Quizmaker 2.1
 - Macromedia Flash 8.0
 - Macromedia Dreamweaver 8.0
 - HTML / external CSS
 - Macromedia Fireworks 8.0
 - Teamsite
 - Adobe Photoshop 5.0
 - Adobe Acrobat & Distiller 5.0
 - Adobe Reader 8.0
 - Windows MovieMaker
 - Audacity
 - MS Office Visio 2003
 - MS PowerPoint 2003
 - SnagIt 7.0
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SELECTED WORK EXPERIENCE

EDWARD JONES

08/2000 - Present

E-Learning Instructional Designer

- Design and develop a wide variety of multimedia for e-learning primarily using Captivate 2, Articulate, Macromedia Flash and Fireworks. Perform full lifecycle instructional design from needs analysis and working with subject matter experts through to implementation and evaluation.

Senior Training Specialist / Training Specialist

- Designed, developed and delivered classroom instruction.
- Used the ADDIE methodology to create curriculum, including: designing learning interventions to meet the defined needs, media and delivery method selection, writing all materials required for instruction, facilitating program implementation, and conducting evaluation.

PULTIZER PUBLISHING

01/99 - 08/2000

Advertising Account Executive

- Outside sales of St. Louis Post-Dispatch retail newspaper advertising.

SUBURBAN JOURNALS

06/96-01/1999

Advertising Account Executive

- Outside sales of retail newspaper advertising.
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