TASK SELECTION WORKSHEET

Criteria for Task Selection Worksheet	Criticality 40 pts	Universality 10 pts	Feasibility 10 pts	Standardization 10 pts	Difficulty 30 pts	Total 100 pts	Notes	Priority
TASKS	**#1**	**#2**	**#3**	**#4**	**#5**	**#6**	**#7**	**#8**
Setting up a Wiki	40	10	10	10	10	80	Relatively easy task but given learners have various levels of computer literacy, a detailed task analysis is essential. Each learner will be given a step-by-step instruction sheet.	*3*
Editing your Wiki	40	10	10	10	30	100	Among the learners there will be those who are barely computer literate. They will have difficulty with inserting pictures, hyperlinks, uploading documents, etc.	*1*
Maintaining your Wiki	40	10	10	10	5	75		*4*
Integrating Wiki in Content Lessons	40	10	10	10	20	90	The difficulty is in the thought, planning, and ideas that require time & research in order to make it **meaningful**. As teachers gain experience in this it will be easier but in the beginning some will need guidance & encouragement.	*2*